

**Fair Political Practices Commission
Filing Schedule for
State Candidate Controlled Committees
Assembly District 51 Special Primary and Special General Election
Being Voted on October 3, 2017 and December 5, 2017**

Deadline	Period	Form	Notes
Within 24 Hours <i>Election Cycle Reports</i>	7/24/17 – 10/3/17 <i>(Oct 3 Primary)</i> 10/4/17 – 12/5/17 <i>(Dec 5 General)</i>	497	<ul style="list-style-type: none"> ▪ E-File only – no paper copy is required. ▪ File if a contribution of \$1,000 or more in the aggregate is received from a single source. ▪ File if a contribution of \$1,000 or more in the aggregate is made to a political party committee. ▪ The recipient of an in-kind or non-monetary contribution must file a Form 497 within 48 hours from the time the in-kind or non-monetary contribution is received.
Aug 24, 2017 <i>1st Pre-Election (Special Primary)</i>	* – 8/19/17	460	<ul style="list-style-type: none"> ▪ All committees must file this report.
Sept 21, 2017 <i>2nd Pre-Election (Special Primary)</i>	8/20/17 – 9/16/17	460	<ul style="list-style-type: none"> ▪ All committees must file this report. ▪ Paper copies must be filed by personal delivery or guaranteed overnight service only.
Oct 26, 2017 <i>1st Pre-Election (Special General)</i>	9/17/17 – 10/21/17	460	<ul style="list-style-type: none"> ▪ Candidates who were unsuccessful in the October 3 election do not file this report.
Nov 27, 2017 <i>2nd Pre-Election (Special General)</i>	10/22/17 – 11/18/17	460	<ul style="list-style-type: none"> ▪ Candidates who were unsuccessful in the October 3 election do not file this report. ▪ Paper copies must be filed by personal delivery or guaranteed overnight service only. ▪ The November 23 deadline falls on an official state holiday, so the deadline is extended to the next business day.
Jan 31, 2018 <i>Semi-Annual</i>	* – 12/31/17	460	<ul style="list-style-type: none"> ▪ All committees must file unless the committee filed termination Forms 410 and 460 on or before December 31, 2017.
Within 10 Business Days <i>\$5,000 Report</i>	Ongoing <i>File any time other than the 90-day election cycle</i>	497	<p>Only e-filers file this report:</p> <ul style="list-style-type: none"> ▪ File if a contribution of \$5,000 or more is received from a single source. ▪ No paper copy required.

- **This filing schedule is prepared for the special election only. Committees making payments in connection with other elections may trigger other reporting deadlines.**

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- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **E-File:** A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- **Form 460:** All state committees, including e-filers, must file paper reports.
- **Paper Filings:** All paper filings may be filed by first class mail unless otherwise noted.
- **Form 497:** All reports filed online only.
- **Where to File:** State committees file reports with the Secretary of State. Only candidate controlled committees that are not e-filers file paper copies with the elections official at the candidate's county of domicile.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour contribution reports (Form 497) that are due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week and are subject to a \$10 per day late fine.
- **Penalties:** Failure to file a statement on time subjects a committee to a fine of \$10 per day on both the paper and the e-filed version resulting in a \$20 per day late fine. Failure to file a statement could result in an enforcement penalty of \$5,000 per violation.
- **Contribution Limits:** Refer to the [contribution limits chart](#) on the FPPC website.
- **Public Documents:** All statements are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the [Learn](#) link.
- **Multiple Committees:** All committees controlled by a candidate for these elections must file reports in connection with this filing schedule. For example, a candidate listed on the October 3, 2017 ballot who also maintains a Senate committee must file pre-election reports for both the Assembly and Senate committees even if the Senate committee has not received or made payments.
- Candidates listed on the October 3, 2017 and December 5, 2017 ballots who make expenditures other than those for their own campaign should contact the FPPC for additional filing requirements.