

Fair Political Practices Commission

Filing Schedule for State Slate Mailer Organizations March 5, 2024 Election

<i>Deadline</i>	<i>Period</i>	<i>Form</i>	<i>Notes</i>
Jan 31, 2024** <i>Semi-Annual</i>	* – 12/31/23	401	<ul style="list-style-type: none">All slate mailer organizations must file this statement.May be filed on January 25, 2024.
Within 24 Hours <i>Late Payment Report</i>	12/6/23 – 3/5/24	498	<ul style="list-style-type: none">File if a payment of \$2,500 or more is received from a single source to produce a slate mailer supporting or opposing candidates or measures being listed on the March 5, 2024, ballot.Online filing only for all filers.
Jan 25, 2024 <i>1st Pre-Election</i>	1/1/24 – 1/20/24	401	<ul style="list-style-type: none">File if payments of \$500 or more are received or made to produce a slate mailer supporting or opposing candidates or measures listed on the March 5, 2024, ballot.
Feb 22, 2024 <i>2nd Pre-Election</i>	1/21/24 – 2/17/24	401	<ul style="list-style-type: none">File if payments of \$500 or more are received or made to produce a slate mailer supporting or opposing candidates or measures listed on the March 5, 2024, ballot.
July 31, 2024 <i>Semi-Annual</i>	* – 6/30/24	401	<ul style="list-style-type: none">All slate mailer organizations must file this statement.

Additional Notes:

- ***Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- ****Deadlines:** Due to the election being held early in the year, the deadline for the first pre-election statement for calendar year 2024 is earlier than the deadline for the semi-annual statement for calendar year 2023. A slate mailer organization (SMO)/committee active in both calendar years may file the 2023 statement on January 25, 2024.
- *****Paper Filings:** Paper filings may be filed by first-class mail or by email with a verified digital signature unless otherwise noted. Persons required to file a report or statement by paper with the Secretary of State's Office may instead file by email (digitalfiling@sos.ca.gov) with a verified digital signature or other digital means as prescribed by the Secretary of State's Office. Please visit the Secretary of State's [website](#) for more information on how to file with a digital signature. Refer to the [filing with a digital signature fact sheet](#) for assistance in creating your digital ID.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-Hour Late Payment Report (Form 498) that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.

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- **Form 401:** All state slate mailer organizations (SMOs) must file an original in paper format with the Secretary of State.*** These statements must be filed on paper by personal delivery, by first-class mail, or by email with a verified digital signature. E-filers also file online/electronic statements. Two copies must also be filed with the clerk of the county in which the SMO is domiciled.
- **E-filer:** A slate mailer organization (SMO) that has received contributions or made expenditures totaling \$25,000 or more for the purpose of producing slate mailers.
- If a slate mailer organization (SMO) receives payments to list a candidate or measure, but the payment is not from the candidate or measure committee listed on the ballot, the SMO should contact the FPPC for advice.
- **Public Documents:** All reports and statements are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page. Or, visit www.fppc.ca.gov > Learn > Campaign Rules.

Local Elections:

- **Pre-Election Statements:** A slate mailer organization (SMO) that produces slate mailers supporting or opposing local candidates, or slate mailers supporting or opposing measures being voted on in an election, is required to file pre-election statements if payments of \$500 or more are received for support of or opposition to the candidates or measures. Pre-election statements are also required if an SMO spends \$500 or more. To view filing deadlines for pre-election statements, see the filing schedule for the election of the specific candidate or measure.
- **Late Payment Reports:** A slate mailer organization (SMO) that receives a payment of \$2,500 or more during the 90 days before an election, or on the date of the election, for the purpose of supporting or opposing a local candidate or measure in a slate mailer, must file a Form 498 within 24 hours. To determine the 90-day, 24-hour reporting period, see the filing schedule for the election of the specific candidate or measure.