



## 2025 Statement of Economic Interests (SEI) – Form 700 Filing Officer Informational Fact Sheet State Agencies

### FPPC Contacts

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- Late fines may be imposed if the statement is filed past the due date.
- Filers whose statements are filed with the FPPC must use the FPPC-certified electronic filing system or FPPC's electronic system to file their Form 700s.
- If a filer passes away or has medical, please notify your FPPC Contact. This way, a notice will not be sent to the family.
- **Don't forget to continue to update FPPC system when filers leave and assume office**

### March 3, 2025 – Annual Deadline for:

- Coastal Commissioners
- Public Utilities Commissioners
- California High-Speed Rail Members
- Board of Equalization Members
- State Energy Resources Conservation and Development Commissioners
- Elected Members of the Board of Administration of the Public Employees' Retirement System
- Elected Members of the Teachers' Retirement Board

### April 1, 2025 - Annual Deadline for Most Other Filers

- Check your conflict-of-interest code to determine which statements are sent to the FPPC. Generally, it is the head of your agency and board and commission members. This information is typically located in the second paragraph of the first page of your agency's conflict of interest code.
- Form 700s are not filed with FPPC unless your conflict-of-interest code specifically requires you to do so.

Questions:

Please send questions regarding electronic filing or if you need to file or receive a letter to [form700@fppc.ca.gov](mailto:form700@fppc.ca.gov).

Reporting:

Call: 1-866-275-3772 or

E-mail: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov)

## **Training Workshops and Webinars:**

Watch our on-demand video and sign up for workshops and webinars!

- [Training video](#)
- [Continue to check for dates and locations](#)

## **Gift Limit**

The gift limit is \$590 for 2024, which will remain in effect until December 31, 2024. As of January 1, 2025, the gift limit is \$630 (2025-2026). Review the Gift, Honoraria, Travel & Loans fact sheet on the FPPC website for more information on gift limits and disclosure.

- **If your conflict-of-interest code requires that *copies* be sent to FPPC, please email the statements to [700copies@fppc.ca.gov](mailto:700copies@fppc.ca.gov). (Sec.87500(h))**

### **For statements retained by your agency:**

- Supply filers disclosure categories and forms or a link to a website where filers can download a form.
- Conduct a facial review of all statements and a full review of at least 20% of timely filed statements and all late statements.
- Follow up on non-filed statements and make enforcement referrals, if necessary. For guidance, use the Notification Guidelines on the FPPC website.
- Keep filer information current.
- Provide public access.

## **Conflict of Interest Code Biennial Notices Due in 2025**

The Political Reform Act requires each State Agency to review its conflict-of-interest code biennially and notify the FPPC whether it needs to be amended. The biennial notice must be submitted to the FPPC no later than March 1, 2025. Your agency will receive further information on this requirement soon.

## **Appointments – Form 806**

Do your agency members receive \$250 or more to serve on **other** boards or commissions? Click [Form 806](#) for more information.

## **New Positions – Form 804**

*Regulation 18734 requires an individual hired for a position not yet covered under your agency's conflict of interest code to file Form 700 if the individual serves in a position that makes or participates in making governmental decisions.*

*Form 804 helps agencies identify new positions and disclosure requirements for individuals serving in new positions. Use of the form is recommended as it promotes uniform reporting among agencies. [Form 804](#) is retained at your agency.*

**Example:** *Your agency recently hired an IT Specialist. This is a brand-new position and, thus, is not yet included in your agency's conflict of interest code. Because this individual will make decisions on purchasing computer software, the position must be added to the code. In the meantime, this person will file Form 700 under the broadest disclosure category (or limited disclosure if provided for on Form 804) until the code is amended to include this position.*

## **Consultants - Form 805**

State and local government agencies may use new Form 805 to identify consultants that will make or participate in making governmental decisions on behalf of the agency. Form 805 identifies the disclosure requirements for individuals serving in these positions and is retained at your office. For more information, refer to the FPPC website and Regulations 18700.3 and 18734.

## **Form 802 – New Rules**

FPPC Regulation [18944.1](#) sets out the circumstances under which an agency's distribution of tickets to entertainment events, sporting events, and like occasions would not result in a gift to individuals who attend the function. In general, the agency must adopt a policy that identifies the public purpose served in distributing the admissions. Form 802 serves to detail each event and the public purpose of each ticket distribution.