



Campaign Non-Filer Referral Checklist



Required Information

- ☐ Committee Name & ID Number
- ☐ Candidate's name & Office Sought (if applicable)
- ☐ Committee Treasurer's Name
- ☐ Current contact information for the committee, candidate, and treasurer
 - ☐ Address
 - ☐ Phone Number(s)
 - ☐ Email Address
- ☐ Email and/or Mailing Address(es) where the written notifications were sent
 - ☐ All information regarding the Filing Officer's attempts to gain compliance
- ☐ Date & Phone Number where at least one phone call was made to attempt to gain compliance
- ☐ Filing methods available or required for your jurisdiction

Required Documentation

- ☐ Copies of at least two written notifications
- ☐ Unredacted copy of most recently filed campaign statement (entire statement), if one

Reminders:

- Referrals must be submitted through the FPPC's Electronic Complaint System.
 - For other pertinent information, please add it to the "Complaint Comments" section.
- After successful submittal of the referral, you will receive a 10-digit complaint number.
- If the missing statement(s) are filed after you submitted the referral, please send a copy of the statement(s) to complaint@fppc.ca.gov within 7 days of receipt.
- You will be notified when the matter is resolved.