

Fair Political Practices Commission
Filing Schedule for
State Major Donor and Independent Expenditure Committees
January through June 2016

Deadline	Period	Form	Notes
Feb 1, 2016 <i>Semi-Annual</i>	* – 12/31/15	461	<ul style="list-style-type: none"> ▪ 461: File only if contributions or independent expenditures were made in 2015 and not disclosed on an earlier report. ▪ The January 31 deadline falls on a Sunday, so the deadline is extended to the next business day.
Within 24 Hours <i>Election Cycle Reports</i>	3/9/16 – 6/7/16	497	<ul style="list-style-type: none"> ▪ E-file only – no paper copy. ▪ File if a contribution of \$1,000 or more in the aggregate is made in connection with a state or local candidate or ballot measure being voted on the June 7 ballot or made to a political party committee.
Aug 1, 2016 <i>Semi-Annual</i>	1/1/16 – 6/30/16	461	<ul style="list-style-type: none"> ▪ 461: All committees must file this report. ▪ The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day.

Making Independent Expenditures - Also File:

Within 10 Days <i>Independent Expenditure Verification</i>	Ongoing	462	<ul style="list-style-type: none"> ▪ Committees making independent expenditures must file this form with the FPPC by e-mail only. No paper copy is required. ▪ Committees file only one Form 462 per election for each candidate or measure supported or opposed by an independent expenditure.
Within 24 Hours <i>Election Cycle Reports</i>	3/9/16 – 6/7/16	496	<ul style="list-style-type: none"> ▪ E-file only – no paper copy. ▪ File if an independent expenditure of \$1,000 or more is made in connection with a state or local candidate or ballot measure being voted on the June 7 ballot.
Within 10 Business Days <i>Paid Spokesperson Report</i>	Ongoing	511	<ul style="list-style-type: none"> ▪ File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (i.e., nurse, doctor, firefighter). E-Filers also file online.
Within 48 Hours <i>Issue Advocacy Report</i>	4/23/16 – 6/6/16	E-530	<ul style="list-style-type: none"> ▪ File if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted upon in the election but does not expressly advocate the election or defeat of the candidate. No paper copy is required.

Fair Political Practices Commission

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.
- **E-Filer:** A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- **Form 461:** All state committees, including e-filers, must also file paper reports. Paper reports may be filed by first class mail unless otherwise noted.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour independent expenditure reports (Form 496) or to 24-hour contribution reports (Form 497) that are due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week and are subject to a \$10 per day late fine.
- **Penalties:** Failure to file a statement on time subjects a committee to a fine of \$10 per day on both the paper and the e-filed version (e.g., \$20 per day for a late e-filed Form 461). Failure to file a statement could result in an enforcement penalty of \$5,000 per violation.
- **Contribution Limits:** Refer to the contribution limits chart on the FPPC website.
- **Local Elections:** Committees making contributions or independent expenditures in connection with a local election should consult the filing schedule for that election as Forms 497 and 496 may be required.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the Campaign link.
- **Multi-Purpose Organizations (including non-profits):** Effective July 1, 2014, multi-purpose organizations making political contributions or expenditures are subject to new campaign disclosure rules. In general, an organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and report payments on Campaign Form 461. Such an organization will qualify as a recipient committee if expenditures exceed \$50,000 in a 12-month period or \$100,000 in four consecutive calendar years. An organization that qualifies as a recipient committee may need to file reports disclosing contributors. Some organizations will not need to file the year-end semi-annual report. See the FPPC Campaign Manual 4—Chapter 15 for instructions.