

Fair Political Practices Commission (FPPC)

Frequently Asked Questions

Electronic Filing Specific FAQs

1. **Q** – Do all my filers use FPPC’s electronic filing system?

A – No. The FPPC electronic filing system will only be used by those filers whose statements are filed with under Government Code 87200 and the conflict-of-interest code. Statements from all your other filers will be processed at your agency as they have been in previous years.

2. **Q** – What happens once my filer’s information has been updated?

A- Once your filer’s information is updated, they will receive an email with a login ID and password to file Form 700. The email also provides access to a video explaining how to file statements online.

If you have added new filers since your first update or if you have filers who have left since then, the system will generate emails notifying those filers to complete their assuming or leaving office statement.

3. **Q** – What about filing expanded statements when a filer holds more than one position?

A – New Regulation 18723.1(a) defines “Expanded Statement of Economic Interests (ESEI)” “primary position,” and “additional position” for purposes of the regulation. Subdivision (c) would authorize, but not require, an official with multiple positions subject to filing obligations to file an ESEI for each position rather than a separate and distinct SEI for each position. That provision would also specify processes for filing such a statement: the original ESEI is filed for the official’s primary position, and a copy of that ESEI is filed for each additional position, as specified. Please also see the Expanded SEI Factsheet. The filer can add an extra page to add entities and positions that are not filed with the FPPC.

Important FAQs

4. **Q** – Is a candidate statement required if a candidate files an assuming office or annual statement for the same jurisdiction within 60 days before filing a declaration of candidacy or other nomination documents?

A – No. As long as the assuming or annual was filed on time and within the 60 days before filing a declaration of candidacy or other nomination documents.

5. Q – Is a filer required to file an annual statement if they've already filed a Candidate statement?

A – Yes. An annual statement is required.

6. Q – Can I add a candidate's information to the FPPC electronic system?

A – Yes

General FAQs

7. Q – I have a filer on military leave. Should I send Form 700 overseas for the filer to complete?

A – No. Simply note this in your log (or, in the case of an individual whose statement is forwarded to FPPC, notify us) and have the individual file their annual statement upon return.

8. Q – A filer receives a letter from the FPPC. Do they need to do anything?

A – Yes, they need to read the letter to see what it is about. If they have any questions, they need to reach out to the signer of the letter.

9. Q – A newly appointed planning commissioner assumed office on October 15, 2024, and filed an assuming office statement. Must he file an annual statement on April 1, 2025?

A – No. Any filer who assumed office between October 1 and December 31, 2024, and filed an assuming office statement does not need to file an annual statement until April 1, 2026. The period covered on the newly appointed planning commissioner's statement will be October 16, 2024, through December 31, 2025.

10. Q – Does a board member who has been reappointed or an employee who moved from one designated position to another designated position within our agency file a leaving office and an assuming office Form 700?

A – No. If there is no break in service of 30 days or more, the person will continue to file annual statements.

City Specific FAQs

11. Q – *If a filer leaves an office specified in Gov. Code Section 87200 and assumes another office or position specified in Section 87200 that has the same jurisdiction (for example, a city planning commissioner elected as mayor), must they file a leaving office and an assuming office Form 700?*

A – No. If there is no break in service of 45 days or more, the person will continue to file annual statements.

12. Q – A city planning commissioner was elected to the city council in the November election. Must they file assuming and leaving office statements?

A – No. The official will simply continue to file annual statements.

13. Q – The assistant city manager has been appointed acting city manager. Must they file assuming and leaving office statements?

A – Yes. Because they are assuming a position covered by Section 87200 that files with the FPPC, they must file an assuming office statement, which is forwarded to the FPPC.

14. Q – We have a new planning commissioner. Is the date they assumed office the date the city council appointed them or the date they attended their first meeting?

A – The assuming office date is the date the planning commissioner is sworn in or begins to perform the duties, whichever is earlier.

County Specific FAQs

15. Q – The assistant county counsel has been appointed as acting county counsel. Must they file an assuming office statement?

A – Yes. Because they are assuming a position covered by Section 87200 that files with the FPPC, they must file an assuming office statement, which is forwarded to the FPPC.

16. Q – A county planning commissioner was elected to the Board of Supervisors in the November election. Must they file assuming and leaving office statements?

A – No. The official will simply continue to file annual statements.

Multi-County FAQs

17. Q – A board member is already filing a statement for their position as a city council member. Must they file a statement for their position on our multi-county agency?

A – Yes. Because the multi-county position's jurisdiction and disclosure requirements differ, they must either file an expanded statement for both positions or file a separate statement for the multi-county agency. Instructions for completing expanded statements are included in the Form 700. **Once a form is filed, the filer cannot alter the statement.**

18. Q – The executive director for a multi-county agency is required to file a Form 700. If they left office and filed a leaving office statement. An interim executive director has been hired from outside the agency. Are persons serving in interim positions required to file statements?

A – Yes. Persons serving in interim positions must file statements in the same manner as if they were holding the positions permanently.

19. Q – A board member appoints a designee to serve when she cannot attend a meeting. Must the designee file a Form 700?

A – Yes. The designee must file an assuming office statement.

State Agency FAQs

20. Q – An interim/acting executive director has been hired from outside the agency. Are persons serving in interim positions required to file statements?

A – Yes. Persons serving in interim positions must file statements in the same manner as if they were holding the positions permanently.

21. Q – A board member appoints a designee to serve when she cannot attend a meeting. Must the designee file a Form 700?

A – Yes. The designee must file a statement.