



FPPC Workshop Request Form

Legal Division Education Program

To request a seminar please complete the form below, save it in PDF format, and e-mail it to: seminars@fppc.ca.gov. Though we attempt to accommodate all requests, completion of this form does not guarantee that we will be able to fulfill your request. Please contact us at the e-mail address above if you have further questions. Thank you for your interest in FPPC Training!

Contact Information:

Name: _____ Agency: _____

Address: _____

Phone: _____ E-Mail: _____

If contact person at workshop is different than noted above, please provide:

On-Site Contact: _____ Contact Phone Number: _____

Workshop Topic:

- SEI filing officers
- SEI filers
- Campaign filing officers
- Candidate/treasurer (election date: ____/____/____)
- Other _____

Workshop Date/Time:

- 1st choice (date) _____
- 2nd choice (date) _____
- 10 a.m. – noon
- 1 - 3 p.m.
- 7 - 9 p.m.
- other _____

Workshop Location:

Venue: _____

Address: _____

Location/Room: _____ How many does the room hold: _____

of expected attendees?* _____

**Fewer than 25 attendees could result in cancellation of a scheduled workshop.*

Workshop Equipment:

- Can you provide: Laptop Yes No
- Microphone Yes No
- Projector Yes No *(must be provided if FPPC staff travel by air to location)*

Can you receive an e-mailed PowerPoint presentation and make presentation copies for attendees?
 Yes No

Will technical staff be available at workshop to ensure that equipment is working properly?
 Yes No

Travel:

Can agency pay for travel and related expenses to bring FPPC staff to workshop? Yes No